

ROLE DESCRIPTION

Employer: United Christian Broadcasters Limited

Role: Gardening Volunteer

Reporting to: Head of Facilities and Hospitality

Location: United Christian Broadcasters Limited, Broadcast Centre, Stoke-on-Trent

Hours: Flexible

Profile: Responsible for assisting with the gardens and grounds to ensure they are maintained to a high standard throughout the year.

Duties include:

- Provide a professional point of contact to all service users; both internally and externally, ensuring that work undertaken accurately reflects UCB's Christian values and ethos
- To ensure the gardens and grounds at both sites are maintained to a high standard throughout the year.
- Potting plants, weeding, mowing the lawns, cutting back plants etc.
- Maintenance and painting of the arbours and seating areas in prayer garden
- Maintenance of the pond
- Cutting of boundary hedges and formal hedges around prayer garden and UCB bank
- Maintaining shrubs and hedges on both sites
- Maintaining climbers on studio walls and on veranda and outside staff entrance
- Watering of pots and hanging baskets
- Advising the Head of Facilities & Hospitality regarding assistance with any heavy work required
- Operating the ride-on mower

Qualifications, Knowledge, Experience and Skills:

- The ability to understand and follow written instructions in order to use equipment and products in a safe manner
- Practical experience and ability in a range of horticultural tasks
- Enthusiasm for working outdoors in all weathers
- Willingness to learn new skills & undertake any necessary training

Person Specification:

- The commitment to participate in daily prayer time in order to promote team unity
- Be an Ambassador for Christ and UCB delivering a distinctly Christian service to colleagues and supporters
- Be prepared to witness to the life changing message of Jesus and lead people to Christ as appropriate

- ❑ To develop ways of introducing UCBs story in a manner that is relevant and engaging
- ❑ Must be flexible with a positive can do attitude
- ❑ Physically capable for heavy lifting
- ❑ The ability to work as part of a team
- ❑ Enthusiasm for gardening

Dated: April 2019

This Role Description does not form part of a Contract of Employment